

Robert E. Lee Soil & Water Conservation
District 7631-A Richmond Hwy.
Appomattox, VA 24522
Phone 434-352-2819 FAX 434-352-9405
www.releeconservation.com
Board of Directors Regular Meeting
Minutes
7631-A Richmond Hwy.
Appomattox, VA 24522
March 27th, 2025

Directors:

(Present) Joetricia Humbles, Chairperson
Bonnie Swanson, Vice Chairperson
Zachary Campbell
Leslie Whealton

Directors (Absent): Andrew Rousseau
Doug Perrow, Treasurer
Shepard Landrum
Bruce Jones

Staff (Present): Myra Parr, RELSWCD
Conservation Technician

Katelin Savage, RELSWCD Conservation Education Specialist/OA
Dustin Woodall, RELSWCD Conservation Technician
Tad Williams, CDC DCR

Staff (Absent): None

Others: Kia Scott, newly appointed director

CALL TO ORDER: The regular meeting of the Robert E Lee Soil and Water Conservation District Board of Directors was called to order on March 27th, 2025, at 6:10 pm by Joetricia Humbles, Chairperson, at the District Office located at 7631-A Richmond Hwy. Appomattox, VA 24522. A quorum was not present.

Adopting the Agenda: Could not take action, no quorum present

Acknowledgement of Guests: Xavier Story, associate director applicant, was present at the meeting

Reading and Approval of January 23rd, 2025, Minutes: Joetricia Humbles, Chairperson, asked if there were any questions, concerns or corrections to the meeting minutes as presented.

REPORTS OF OFFICERS/PARTNERS/STAFF

I-Treasurer's Report – February 2025- Katelin Savage, Office Administrator, gave the Treasurer's report (copy filed with minutes). Cost Share and Operation Savings Bank statements were reconciled to the checkbook and QuickBooks program.

II-DCR Conservation District Coordinator Report- Tad Williams, CDC, provided the March 2025 report. (Copy filed with minutes). Upcoming training dates, committee meeting guidelines, and VACS carryover procedures were reviewed.

III-**USDA Natural Resources Cons. Service-** Lauren Cheatham, NRCS District Conservationist, provided the written March 2025 report (Copy filed with minutes).

IV-**Virginia Department of Forestry-** No report provided.

V-**Virginia Cooperative Extension-** Bruce Jones provided the written March 2025 Cooperative Extension report including upcoming training and events (copy filed with minutes).

VI- **RELSWCD Conservation Technician Report-** Dustin Woodall provided the March 2025 Conservation Technician report. Current status of exclusion practices and the timelines for new projects were discussed (copy filed with minutes).

VII- **RELSWCD Conservation Technician Report-** Myra Parr provided the March 2025 Conservation Technician report (copy filed with minutes).

VIII- **RELSWCD Office Administrator/Education & VCAP Coordinator Report-** Katelin Savage provided the March 2025 administrator and education report (copy filed with minutes).

REPORT OF COMMITTEES:

UNFINISHED BUSINESS: None

NEW BUSINESS: Xavier Story introduced himself to the board and expressed his interest in serving as an associate director for the district. No action was taken at this time due to the lack of a quorum.

PUBLIC COMMENT: None

ANNOUNCEMENTS:

ADJOURNMENT: Meeting concluded at 7:10 pm

Office Administrator: _____

Chairperson: 