

Robert E. Lee Soil & Water Conservation
District 7631-A Richmond Hwy.
Appomattox, VA 24522
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Board of Directors Regular Meeting
Minutes

District Office
7631-A Richmond Hwy.
Appomattox, VA 24522
October 17th, 2024

Directors:

(Present) Joetricia Humbles, Chairperson
Doug Perrow, Treasurer
Bonnie Swanson, Vice Chairperson
Zachary Campbell
Andrew Rousseau
Leslie Whealton

Directors (Absent): Bruce Jones
Shepard Landrum

Staff (Present): Katelin Savage, RELSWCD Conservation Education Specialist/OA
Dustin Woodall, RELSWCD Conservation Technician
Tad Williams, CDC DCR

Staff (Absent): Myra Parr, RELSWCD Conservation
Technician

Others: None

CALL TO ORDER: The regular meeting of the Robert E Lee Soil and Water Conservation District Board of Directors was called to order on October 17th, 2024, at 5:59 pm by Joetricia Humbles, Chairperson, at the district office, 7631-A Richmond Hwy. Appomattox, VA 24522.

Adopting the Agenda: Joetricia Humbles, Chairperson, requested the board review the proposed agenda.
Motion was made to adopt the agenda (Perrow, Campbell passed 6/0).

Acknowledgement of Guests: None

Reading and Approval of September 26th, 2024, Minutes: Joetricia Humbles, Chairperson, asked if there

were any questions, concerns or corrections to the meeting minutes as presented. **Motion was made to approve September 26th, 2024, meeting minutes (Swanson, Perrow passed 6/0).**

Motion was made to accept Jennifer Elliot's written resignation as an At-Large director (Perrow, Swanson passed 6/0). Advertisements for the open seat will be held across the district website and social media platforms.

REPORTS OF OFFICERS/PARTNERS/STAFF

I-Treasurer's Report – September 2024- Doug Perrow, Treasurer, gave the Treasurer's report (copy filed with minutes). Cost Share and Operation Savings Bank statements were reconciled to the checkbook and QuickBooks program. No discrepancies noted. FY25 Q1 Attachment E and Profit reports were reviewed. No discrepancies noted.

II-DCR Conservation District Coordinator Report- Tad Williams, CDC, provided the October 2024 report. (Copy filed with minutes). Disbursement schedule for obligated practices and upcoming training dates were reviewed.

III-USDA Natural Resources Cons. Service- No report provided.

IV-Virginia Department of Forestry- No report provided.

V-Virginia Cooperative Extension- Bruce Jones provided the written report included in meeting packet (Copy filed with minutes).

VI- RELSWCD Conservation Technician Report- Dustin Woodall provided the October 2024 Conservation Technician report (copy filed with minutes).

VII- RELSWCD Conservation Technician Report- Myra Parr provided the written October 2024 Conservation Technician report (copy filed with minutes). **Motion was made to approve agronomic cost share applications 10-25-0024 and 10-25-0025 (Perrow, Swanson passed 6/0). Motion was made the approve amended cost share amount for contract 10-25-0011 (Perrow, Swanson passed 6/0).**

VIII- RELSWCD Office Administrator/Education & VCAP Coordinator Report- Katelin Savage provided the October 2024 administrator and education report (copy filed with minutes). **Motion was made to approve purchase of new printer and annual service fees by reallocating \$6,163.00 from Vehicle Expenses budget (Perrow, Whealton passed 6/0).** Personnel meeting scheduled for November 19th at 8:30 am at the district office to perform employee 6-month evaluations.

IX- TIMBERLAKE WID- Doug Perrow, Treasurer provided an update on upcoming meetings between the TWID and VDOT to discuss concerns of erosion around the TWID.

REPORT OF COMMITTEES: None

UNFINISHED BUSINESS: None

NEW BUSINESS: None

PUBLIC COMMENT: None

ANNOUNCEMENTS: None

ADJOURNMENT: Motion was made to adjourn (Perrow, Whealton passed 6/0). The meeting adjourned at 6:50pm.

Patricia Amodeo
11/21/24