

Robert E. Lee Soil & Water Conservation District
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Appomattox, VA 24522
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Board of Directors Regular Meeting Minutes
The Spring House Restaurant
9789 Richmond Hwy
Lynchburg, VA 24504
February 22, 2024 – 6:00 p.m.

Directors: Bruce Jones
(Present) Doug Perrow, Treasurer
Jennifer Elliott
Zachary Campbell
Joetricia Humbles
Leslie Wheaton
Shepard Landrum

Directors: Bonnie Swanson, Vice Chairman
(Absent) Jeff Floyd, Chairman
Andrew Rousseau

Staff/Partners: (Present) Cindy Miller, RELSWCD Office Administrator
Katelin Savage, RELSWCD Conservation Education Specialist
Dustin Woodall, RELSWCD Conservation Technician
Kelly Burke, NRCS
Stacy Horton, DCR

Staff Absent: Jonathan Wooldridge, District Manager Conservation Specialist

Others: Collin Wolfe

Call to order: The regular meeting of the Robert E. Lee Soil and Water Conservation District Board of Directors was called to order February 22, 2024 at 6:01 p.m., by Doug Perrow, Acting Chairman, at The Spring House Restaurant, 9789 Richmond Hwy, Lynchburg, Virginia.

Adopting the Agenda: Doug Perrow, Acting Chairman, asked if there were any changes to the agenda. Motion was made to approve the agenda as presented. Approved (Jones, Humbles passed 7/0).

Acknowledgement of Guests: J. Kim Steinhorst, Robert Lockridge and Charles Falwell from the Timberlake WLD. Mr. Collin Wolfe came in at 6:10 pm.

Reading and Approving of the January 25, 2024 Minutes: Doug Perrow, Acting Chairman, asked if there were any corrections to the minutes. Motion was made to approve the minutes as written. Approved (Landrum, Jones passed 7/0).

Reading and Approving of the February 5, 2024 Minutes: Doug Perrow, Acting Chairman, asked if there were any corrections to the minutes. Motion was made to approve the minutes as written. Approved (Jones, Landrum passed 7/0).

REPORT OF OFFICERS/PARTNERS/STAFF

1-Treasurer's Report –January 2024– Doug Perrow, Treasurer, gave the Treasurer's report (copy filed with minutes). Cost Share and Operation Savings bank statements were reconciled to the checkbook and QuickBooks program. No discrepancies noted.

2-DCR Conservation District Coordinator Report – Stacy Horton, CDC provided the February 2024 reports from both Angela Ball and Stacy Horton. (Copy filed with minutes).

3-USDA Natural Resources Conservation Service Report – Kelly Burke, NRCS District Conservationist provided the February 2024 report. (Copy filed with minutes).

6:40 pm Katelin Savage stepped out.

4-Virginia Department of Forestry Report – BJ Butler, Area Forester – February 2024 no report was provided.

6:42 pm Katelin Savage stepped back in.

5-Virginia Cooperative Extension Report – Bruce Jones, Appomattox VCE Agent- February 2024 report was provided. (Copy filed with minutes).

- 1 .Poultry Litter Meeting -- February 27 - Appomattox Community Center – 8:30 am
2. Dicamba Herbicide Training – February 28 – Campbell County Extension Office – 8:30 am
3. Central Virginia Cattleman’s Conference- April 5-Bedford County
4. Agritourism Conference-February 28-Harrisonburg
5. Women in Agriculture gathering-Blacksburg-April 19-20

Motion request was made to provide a \$50 donation toward the cost of renting the Appomattox Community Center on February 27, 2024 for the Poultry Litter Meeting. Approved (Whealton, Humbles 6/0 passed , Jones abstained)

6:45 pm Jones exited the meeting.

6-RELSWCD District Manager/Sr. Ag BMP Conservation Specialist Report: February 2024 report was provided (copy filed with minutes).

7-RELSWCD Conservation Technician Report- Dustin Woodall gave the February 2024 report (copy filed with minutes).

Motion was made to approve the revised cost share estimates as listed for the following contracts and instances based on revised cost share estimates and design plans received from DCR (10-24-0003, 10-23-0010, 10-23-0054, 10-23-0056, 10-22-0001,10-22-0031). Approved (Humbles, Elliott passed 6/0).

Motion was made to approve a NM-1A for \$1,041.00 for 10-24-0043. Approved (Humbles, Whealton passed 6/0).

| <u>Contract</u> | <u>Instance</u> | <u>Co.</u> | <u>Est. Cost</u> | <u>CS Amt.</u> | <u>Comp/Date</u> | <u>Fund</u> | <u>Practice</u> |
|-----------------|-----------------|----------------|------------------|---|------------------|---------------------|-----------------|
| 10-24-0043 | 584437 | Appomattox/OCB | \$1,041 | \$1,041 | 06/30/24 | PY24 OCB VACS | NM-1A |
| 10-24-0003 | 540628 | Campbell/OCB | \$27,169.51 | \$28,417.51 Includes \$1,248 Buffer Payment | 06/30/24 | PY24 OCB VACS | SL-6W |
| 10-23-0010 | 507105 | Appomattox/CB | \$146,499.26 | \$164,499.26 Includes \$18,000 Buffer Payment | 06/30/24 | PY23 CB VACS | SL-6W |

| | | | | | | | |
|-------------|--------|---------------|--------------|---|----------|---------------------|-------|
| 10-23-0054 | 526594 | Campbell/OCB | \$41,963.92 | \$48,443.92 Includes \$6,480 Buffer Payment | 06/30/24 | PY23 OCB VACS | SL-6W |
| 10-23-0056* | 584799 | Campbell/CB | \$107,382.40 | \$69,798.56 | 06/30/24 | PY23 CB VACS | SL-6N |
| 10-22-0001 | 453060 | Appomattox/CB | \$68,504.21 | \$78,152.21 Includes \$9,648 Buffer Payment | 06/30/24 | PY22 CB VACS | SL-6W |
| 10-22-0031 | 475560 | Appomattox/CB | \$56,252.36 | \$61,076.36 Includes \$4,824 Buffer Payment | 06/30/24 | PY22 CB VACS | SL-6W |

*Contract Number 10-23-0056, Instance Number 584799 was originally approved on 05/25/2023 as a SL-6W under Instance Number 527646. Practice was reviewed by DCR and was changed from a SL-6W to a SL-6N practice with a 10 ft setback and a 15-year lifespan (65% cost-share with no buffer payment) based on installation of the fencing component of the practice.

8-RELSWCD Education Specialist Report-Katelin Savage gave the February 2024 report (copy filed with minutes).

Committee meeting request: I will need an education committee meeting to review any scholarship applications before next month's board meeting, either on March 19th or 20th.

9-RELSWCD Office Administrator Report – Cindy Miller gave the February 2024 (copy filed with minutes).

Motion request needed to determine how long we would like our facility rental lease for 6 months, 1 year or 2 years. Motion was made to ask for a 6-month lease for the current space. Approved (Wheaton, Humbles passed 6/0).

Personnel meeting will need to be scheduled soon to discuss which position to advertise.

Our next Board of Directors meeting will be Thursday March 28, 2024.

10- Timberlake WID –J Kim Steinhorst presented the budget for the Timberlake WID for FY 2024 to be approved by the Board of Directors and submitted to VSWCB to be approved at the March 27, 2024 meeting.

Motion presented to approve the FY 2024 Budget for the Timberlake WID. Approved (Humbles, Elliott passed 6/0).

REPORT OF COMMITTEES- None

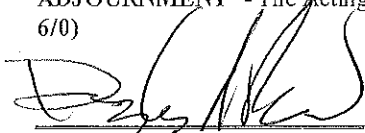
UNFINISHED BUSINESS- None

NEW BUSINESS- Review and assignment of committees. Listing is on file.

PUBLIC COMMENT –Collin Wolfe spoke about his concerns about his cost share acreage for his cover crops. Mr. Wolfe stated he should have over 300 acres signed up for cover crop but Robert E Lee SWCD only has 100.2 acres on file as signed up and approved.

ANNOUNCEMENTS – None

ADJOURNMENT - The Acting Chairman adjourned the meeting at 7:41 p.m. Approved (Humbles, Landrum passed 6/0)



Doug Parrow, Acting Chairman



Cindy Miller, Office Administrator