

Robert E. Lee Soil & Water Conservation District
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Board of Directors Regular Meeting Minutes
The Spring House Restaurant
9789 Richmond Hwy
Lynchburg, VA 24504
September 23, 2021 – 6:00 p.m.

Directors: Jeff Floyd, Chairman
(Present) Doug Perrow, Treasurer
Chad Barrett, Assistant Treasurer
Bruce Jones
Brandon Schmitt

Directors: Brandon Payne
(Absent) Charles Smith
Joetricia Humbles
Karen Angulo
Mark Hollberg, DCR Conservation District Coordinator

Staff/Partners: Jonathan Wooldridge, RELSWCD District Manager/Sr. Ag BMP Cons. Spec.
(Present) Cindy Miller, RELSWCD Office Administrator

Others: None

Call to order: The regular meeting of the Robert E. Lee Soil and Water Conservation District Board of Directors was called to order September 23, 2021, at 6:00 p.m., by Jeff Floyd, Chairman, at The Spring House Restaurant, 9789 Richmond Hwy, Lynchburg, Virginia.

Acknowledgement of Guests: None

Adopting the Agenda: Jeff Floyd, Chairman, asked if there were any changes to the agenda. Motion was made to approve the agenda as presented. (Barrett, Perrow passed 5/0)

Reading and Approving of the August 26, 2021 Minutes: Jeff Floyd, Chairman, asked if there were any corrections to the minutes (copy filed with the minutes). Motion was made to approve the minutes as presented. (Perrow, Schmitt, passed 5/0)

Reading and Approving of the revised June 24, 2021 Minutes: Revision due to omission of Motion to accept Nancy Jo Billings resignation, added to page 5. Jeff Floyd, Chairman, asked if there were any corrections to the minutes (copy filed with the minutes). Motion was made to approve the minutes as presented. (Barrett, Jones, passed 5/0)

REPORT OF OFFICERS/PARTNERS/STAFF

1-Treasurer's Report – August 2021 –Doug Perrow, Treasurer, gave the treasurer's report (copy filed with minutes). All bank statements were reconciled to the respective ledgers, checkbook and QuickBooks program. The August 2021 Treasurer's report will be filed in the District Office.

2-DCR Conservation District Coordinator Report - Mark Hollberg, CDC was absent, September report, written report provided. (copy filed with minutes).

Administration:

Quarterly reports are due by Friday, October 15, attachment E plus QuickBooks cash balance sheet and P&L for the quarter.

A memo from the Dept. of Treasury was sent to district admins on August 26 reminding SWCDs of available risk coverage. SWCDs are covered for liability and fidelity, property insurance/workman's comp through the state. Robinson Farmer & Cox will be conducting district audits scheduled to begin in Oct/Nov.

VACS:

The review of buffer data on stream exclusion bmps paid in FY21 has resulted in a 45% increase in buffer acreage - 424 additional acres in the Bay watershed and 886 additional acres outside the Bay watershed. 209 stream exclusion BMPs were edited by district staff working with DCR.

Miscellaneous:

Clean Water Farm Grand Basin Award nominations are due to the appropriate CDC by close of business October 1. Nomination application packets should be submitted via e-mail and include the application (available on DCR-DSWC website). Submit to me, James Basin to Denney Collins and Roanoke Basin to Stacy Horton.

Please respond to Darrell Marshall's (VDACS) request for info regarding point of contacts and how the district wishes to respond to Ag Stewardship Act complaints. Email him if no changes, otherwise report changes using the form he provides. He also provided guidelines for public discussion of active ASA complaint investigations. Here's an excerpt: *"Full details of the complaint may only be disclosed in an open meeting following the case decision by the Commissioner."*

Meetings attended and future are on file.

3-USDA Natural Resources Conservation Service Report – Jon Lipinski- DC, Rustburg Service Center- written report provided (copy filed with minutes)

Staffing

District Conservationist applicant panel has not been sent to Farmville.

Programs

Environmental Quality Incentives Program (EQIP)

All 2021 EQIP contracts have been obligated and information is sent to our producers. We are always working with our EQIP contracts to bring to completion of all practices.

CRP/GRP/WRP

All FY 2021 re-enrolls have been processed and planned.

Conservation Stewardship Program (CSP)

All CSPs have been obligated and we are now certifying practices for 2021 annual payments.

Outreach, Training and Upcoming Events

Nothing significant to report at this time.

4-Virginia Department of Forestry Report – Rick Butler, Appomattox Forester –written report provided (copy filed with minutes)

Working with ACHS FFA on Forestry Contest and Forestry Field Day

Trying to wrap up Release work and site prep work

Hopefully some forecasted rain will ease up the dry spell and prevent a dry Fall and possible fire season

Still processing cost share agreements

5-Virginia Cooperative Extension Report – Bruce Jones, Appomattox VCE Agent - oral report.

Central Virginia Farm Tour was a success for its first year. There were 50-75 attendees overall and a lot of them were from out of state. Bruce Thanked the Board of Directors and Robert E Lee for their participation. Coming up activities will be Soybean and Wheat Production meeting will be held at the Appomattox Community Center on December 3, 2021.

The Five County Fair will be next week in Farmville and the Amherst Fair will be the end of October.

6-RELSWCD District Manager/Sr. Ag BMP Conservation Specialist Report: Jonathan Wooldridge gave the September report (copy filed with minutes).

Projects:

Been a busy month here at Robert E. Lee SWCD. Working on plans and designs for new projects. Monitoring progress on projects under construction. Also meeting new producers that are interested in our programs. Working on estimates and maps for new projects for the new program year. Helping out with soil testing. Working on Nutrient Management Plans for producers.

Practices and Conservation Plans for Board Approval:

<u>Contract</u>	<u>Instance</u>	<u>Co.</u>	<u>Est. Cost</u>	<u>CS amt.</u>	<u>Comp/Date</u>	<u>Fund</u>	<u>Practice</u>
10-22-0018	464176	OCB/CAM	\$157,440.26	\$118,080.20 Tax Credit \$9,840.02	June 30, 2022	PY22 OCB VACS	WP-4LC

Motion was made to approve Contract 10-22-0018 Instance 464176 (Schmitt, Jones passed 5/0)

Watershed Dams:

Watershed dams are doing well and in good shape. Checking on the dams as the rainfall events happen.

Spot Checks:

September 21-23 2021

11 Total. (6) Campbell Co. (5) Appomattox.

Attended Meetings: at Office

August 31, 2021 – DCR Tracking Program Training. Office

Upcoming Meetings: “Virtual” at Office

8-RELSWCD Office Administrator Report – Cindy Miller gave the September report (copy filed with minutes).

Monthly duties are kept up to date.

- Normal monthly duties completed with no issues noted.

- Submitted the Annual report for printing, distributed and posted.
- Completed Appomattox Director application information for Bonnie Swanson and submitted to DCR.
- Worked on contact list for outreach – updating emails and current teacher names.
- Reviewed files for upcoming audits, no audit date set at this time.
- Revised Attachment D as requested by VASWCD.

Outreach:

- Tabling Event completed at Rustburg Library on September 14, 2021 with Homeschool Meet up.
- September Library Outreach material provided and display set up at the Appomattox Library for the month.
- Provided materials for the plant swap at Appomattox Library.

Future Outreach:

- September 29th – Rustburg Library 2:30-4 Home School Meet Up – Rain Garden in a cup
- October 9th- Tabling event at the Appomattox Railroad Festival.
- October 21st- October 24th- Tabling Display at the Amherst Co. Fair
- November- Our Tabling Display will be set up at the Appomattox Library.

Motion request: Approved corrected attachment D for Budget year beginning July 1, 2022. (Perrow, Schmitt approved 5/0)

Meetings attended and future are on file.

Our next Board of Directors meeting will be on Thursday October 28, 2021

9. Timberlake WID – Doug Perrow

An update was given on behalf of the Timberlake WID by Doug Perrow. Doug stated that VDOT was not in attendance the night of the meeting for Campbell Co Board of Supervisors. However, an email was shared from Chris Winstead with VDOT. Email stated VDOT would be happy to meet with Timberlake WID in reference to a study. Doug stated they will update us once a meeting has been set up.

REPORT OF COMMITTEES - None

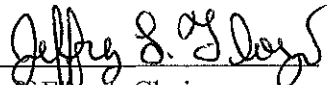
UNFINISHED BUSINESS – Education Specialist Follow-up- It was discussed and decided the next step would be to ask Luran Campbell to come in for an interview with the personnel committee and have the personnel committee meeting present their interview results at our October 28, 2021 Board of Directors meeting. The personnel committee agreed to have the interview and committee meeting on Thursday Sept 30, 2021 at 4:30 pm.


NEW BUSINESS- None

PUBLIC COMMENT - None

ANNOUNCEMENTS – None

ADJOURNMENT - The Chairman adjourned the meeting at 6:30 p.m. (Perrow, Schmitt passed 5/0)


 Jeff Floyd, Chairman


 Cindy Miller, Office Administrator